

Agenda

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City Executive Board

Date: **Wednesday 31 July 2013**

Time: **9.00 am**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

William Reed, Democratic Services Manager

Telephone: 01865 252230

Email: wreed@oxford.gov.uk

If you would like help to understand this document please call William Reed, Democratic Services Manager or in advance of the meeting.

City Executive Board

Membership

Chair	Councillor Bob Price	Corporate Governance, Strategic Partnerships and Economic Development
	Councillor Ed Turner	Finance, Efficiency and Strategic Asset Management
	Councillor Susan Brown	Benefits and Customer Services
	Councillor Bev Clack	Youth and Communities
	Councillor Colin Cook	City Development
	Councillor Pat Kennedy	Education, Crime and Community Safety
	Councillor Mark Lygo	Parks and Sports
	Councillor Mike Rowley	Leisure Services
	Councillor Scott Seamons	Housing
	Councillor John Tanner	Cleaner, Greener Oxford

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Board Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am on a day so that there are two clear working days before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 SCRUTINY COMMITTEE REPORTS

1 - 2

Low Emission Strategy

This report was considered by the Board on 10 July and, in relation to the Strategy, the Board resolved as follows:-

“To agree the recommendation in the report and to ask the Board Member, Cleaner Greener Oxford to take the Low Emission Strategy to the Carbon and Natural Resources Board for the purpose contained in the recommendation”.

5 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA

6 LOW EMISSION STRATEGY

3 - 38

Report of the Head of Environmental Development.

Lead Member: Executive Board Member, Cleaner Greener Oxford

The Board is RECOMMENDED to adopt the Low Emission Strategy.

7 PROPOSAL TO PROCEED WITH A CONTRACT TO UNDERTAKE PLANNED AND REACTIVE BUILDING MAINTENANCE PROPERTY WORKS FOR AN EXTERNAL, PUBLIC SECTOR CLIENT

Report of the Executive Director for City Services.

Lead Member: Executive Board Member, Finance, Efficiency and Strategic Asset Management

The Board is RECOMMENDED to delegate to the Executive Director Community Services the authority to enter into an appropriate contract with the public sector body identified in the Not for Publication Annex attached hereto for the supply of various building services works.

The service provision would follow the principles set out in this report, and would be intended to optimise the contribution to Council overheads while minimising the risk to the Council.

8 FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

9 MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO
MATTERS EXEMPT FROM PUBLICATION

10 PROPOSAL TO PROCEED WITH A CONTRACT TO UNDERTAKE PLANNED AND REACTIVE BUILDING MAINTENANCE PROPERTY WORKS FOR AN EXTERNAL, PUBLIC SECTOR CLIENT

This paper is a not for publication appendix to the report at agenda item 7.

It contains information concerning the proposed contract for building maintenance works with a public body.

The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.